

Friday 13th September 2024

Dear Parent/Carer,

Bromcom - My Child At School App

As you are aware we previously used SIMS for communicating to parents. As of September 2024, we are launching our new parent app called **My Child At School (MCAS)**. This app is our preferred method of communication with you using app notifications, so please ensure you have set up your account.

What is MCAS?

MyChildAtSchool (MCAS) is a portal that can enable parents to view their child's academic performance in real-time via a web browser or mobile app. This facility allows exclusive access to key academic dates, attendance information, timetables and the personal details the school holds for you and your child. We will still be using Parent Pay.

The following modules which are available in MCAS:

- Notifications
- Pupil details check/update/amend
- Timetable
- Attendance
- Behaviour
- Achievement
- Reports
- Assessment

Downloading the app and logging in

The app is simple to download and access using the email address that you have supplied to Newman Catholic College which must be up-to-date and already given to the school. Please use the steps shown on the following pages to do this. The app is available through the Google Store or Apple Store, just search for **My Child At School app by Bromcom Computers Plc**. MCAS is also available online at:

<https://www.mychildatschool.com/MCAS/MCSParentLogin>

If you need any support in downloading or accessing the MCAS app, please contact the school via reception or email **it@ncc.brent.sch.uk** - no activation code required.

Yours Sincerely

Mr D Nwandison

**Assistant Headteacher
Newman Catholic College**

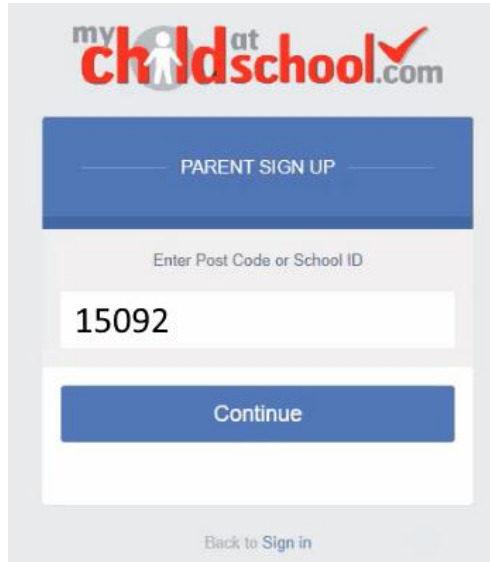
Step 1: Download the MyChildAtSchool app from either the Apple or Android Store or QR code below



Step 2: Open the app and select the “Self Sign-Up” option

The screenshot shows the login interface for the MyChildAtSchool app. At the top is the logo "my child at school.com" with a checkmark. Below the logo is a blue button labeled "PARENT LOGIN". Underneath are two input fields: "Email" with an envelope icon and "Password" with a lock icon. Below these fields is a checkbox labeled "Remember Email Address". To the right of the checkbox are two links: "Reset Password" and "Sign Up". The "Sign Up" link is circled in red. At the bottom is a large blue button labeled "Login". At the very bottom, it says "v5.2023.8689.19943" and "Powered by Bromcom".

Step 3: Insert the school ID: 15092 and continue.



myChildschool.com

PARENT SIGN UP

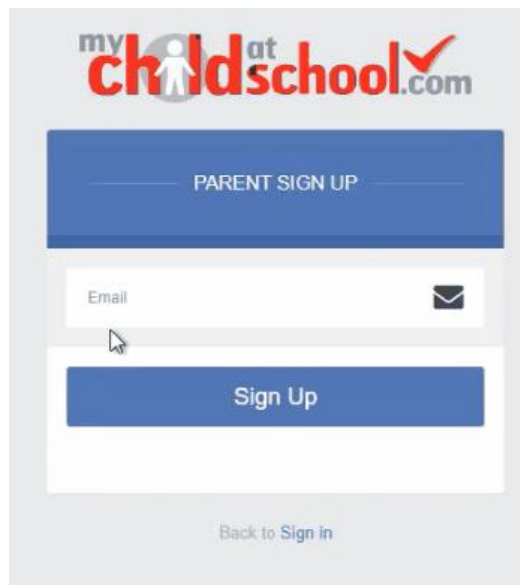
Enter Post Code or School ID

15092

Continue

Back to Sign in

Step 4: Enter your email and continue. You will need to use the email address you provided to the school as your primary contact.



myChildschool.com

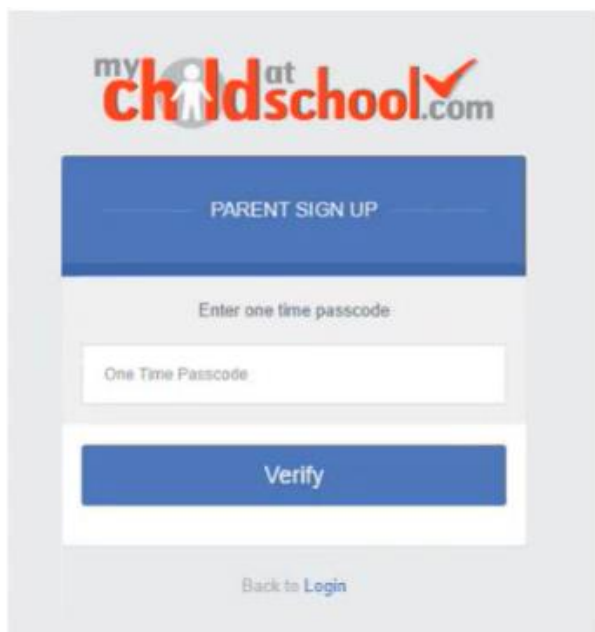
PARENT SIGN UP

Email

Sign Up

Back to Sign in

Step 5: You will be sent a One Time Password via the email you use to register. Please insert that password where requested and continue.



The screenshot shows the 'my child at school.com' logo at the top. Below it is a blue button labeled 'PARENT SIGN UP'. Underneath is the text 'Enter one time passcode:' followed by a white input field containing the placeholder text 'One Time Passcode'. Below the input field is a blue button labeled 'Verify'. At the bottom of the form is a link that says 'Back to Login'.

Step 6: Set up a password and pin that you will use in the future and continue.



The screenshot shows the 'my child at school.com' logo at the top. Below it is a blue button labeled 'CREATE YOUR PASSWORD'. Underneath is the text 'Enter Password' followed by a white input field. Below that is the text 'Confirm Password' followed by another white input field. Below the input fields is a blue button labeled 'Create Password'. At the bottom of the form is a link that says 'Back to Sign in'.

IF YOU NEED ANY FURTHER HELP PLEASE CONTACT THE SCHOOL OR CHECK THE MCAS GUIDEBOOK:

<https://d3kchveacp7yrb.cloudfront.net/2020/08/MCAS-Parent-Guide-July-24-New-UI-version-1.pdf>