

Overarching principles

Source: <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>

- Staff, young people and children should stay at home if they are unwell with a new, continuous cough or a high temperature to avoid spreading infection to others. This includes the children of key workers and DfE designated “Vulnerable” pupils.
- If staff, young people or children become unwell on site with a new, continuous cough or a high temperature they should be sent home immediately.
- Clean and disinfect regularly touched objects and surfaces more often than usual using your standard cleaning products
- Supervise young children to ensure they wash their hands for 20 seconds more often than usual with soap and water or hand sanitiser and catch coughs and sneezes in tissues

Symptoms

The most common symptoms of coronavirus (COVID-19) are a new, continuous cough or a high temperature.

What to do if someone develops symptoms of coronavirus (COVID-19) on site

If a child is awaiting collection, they should be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door (Ideally the Medical Room). Settings should be mindful of individual children’s needs – for example it would not be appropriate for younger children to be alone without adult supervision. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.

There is a dedicated helpline number for educational settings – 0800 046 8687 for any specific questions

Practical aspects of working in school (advice given below is from the creator, not the government):



Organise the school day (and all activities) in such a way that limits the amount of people in one place at any given time.



Where adult ratios permit, spread children out as much as possible during playtimes. Children can still play and socially interact, but games which avoid physical contact should be promoted (e.g. Table Tennis). Maintain social distance guidelines, especially when playing sport.



Where possible, have children and adults working at least 2m apart. Organise the timings of transitions to limit the amount of people moving past one another at the same time.



Ensure staff and children regularly wash their hands. Regularly model the appropriate hand-washing technique for children and remind them about why hygiene is so important. Activities can be found here: <https://campaignresources.phe.gov.uk/schools>.



Limit the amount of practical resources being used. If they are absolutely necessary, regularly wipe down resources with antibacterial spray/wipes and get children to wash their hands straight after the activity. If possible, organise packs of basic resources so children have their own sets that only they use.



Limit your physical contact with door handles, light switches, photocopiers and any other surfaces that many people are likely to touch in the day. If you do need to touch these surfaces, wash your hands after. If you are able to wipe-down these surfaces after using them with an anti-bacterial spray/wipe, that would be helpful.



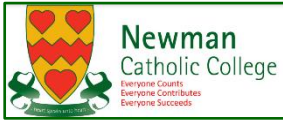
Limit interaction with parents/carers at the start/end of the day and do not let them come into the school building for drop-offs or collection.



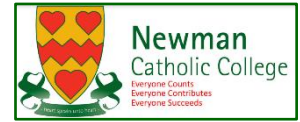
Only allow children to use toilets one or two at a time and ensure an adult has checked that children have washed their hands thoroughly for 20 seconds before returning to class.



Be aware of your mental wellbeing at this challenging time. Talk to a colleague if you are anxious or if you notice something in the school that might need to change. You can always send an email if you don't want to have a conversation in person.



NCC School Day during COVID-19 Partial Closure



Expectations for the school day

Arrival – before 9am

- Students should attend in full NCC uniform and fully equipped for the day (as per NCC planner)
- Students should arrive in the main reception entrance to be signed-in by reception staff. (“Inventory” screens will not be used for hygiene reasons).
- Staff will automatically check the temperature of each student on arrival (Students with a temperature of 37.8° Celsius or above will be sent home)
- Students must wash or sanitise their hands on arrival.
- Students can use the playground or main hall before school starts.
- Parents and visitors are NOT allowed in the school building, and respectfully requested to wait outside reception.

Social Distancing Rules

- Please ensure that you and your family socially isolate. Not to do so puts everybody at risk.
- Students should walk to school, where possible, and avoid public transport.
- Students must keep 2 metres from other staff and students and members of the public on the way to and from school.
- Students will have a designated work station to complete work online.

The school day

- The school day runs from 9am until 3pm Monday to Friday.
- Partial closure will be staffed by a member of the Senior Leadership team, and a mixture of teaching and support staff (approximately 7+) each day.
- Any changes to current arrangements will be communicated on the school website.
- Students are being offered childcare, and not mainstream schooling. Therefore, the main expectation is that students complete the same work being sent to students who are isolating through Google Classroom.
- The school will offer physical activity, hot food and snacks and further activities as arranged by staff.

If any Critical Worker / Vulnerable pupil can be cared for at home, this should be the priority to protect your child and NCC staff from COVID-19.

