



Harlesden Road, Willesden ,London,NW10 3RN

Introduction

Newman Catholic College is a diverse and dynamic learning community in North West London. We are an inclusive school of faith where our emphasis is on the development of the whole person.

We are an "Outstanding" Catholic School (CSI Section 48) and have been consistently rated a "Good" school by Ofsted, most recently in May 2022. Newman Catholic College is an inclusive school that has the highest of expectations for all its students. We believe that the motto, "*Everyone Counts, Everyone Contributes, Everyone Succeeds*" best encapsulates the ethos and values of the community we have established.

J O B D E S C R I P T I O N

HEAD OF MUSIC

Payscale – M1 to TP3 (based on experience) plus TLR £4340 per year

Purpose of post:

To work as Head of the Music department seeking to improve examination results through effective curriculum delivery in this area.

Key Tasks:

As a Head of the Music department, you will:

1. Ensure improved examination results by:

- a) Teaching music throughout KS3, KS4 and KS5
- b) Planning and delivering exciting and stimulating lessons that meet the needs of all ability levels
- c) Providing a formative assessment of pupil progress at all stages;

- d) Recording pupil progress clearly both in the Pupil Booklet and in the Teacher's Record Book:
- e) Conducting assessments in line with the Assessing Pupil Progress programme
- f) Setting, marking and recording homework according to the Homework Timetable.
- g) Attending regular department meetings as required;
- h) Attending in-service training both inside and outside school.
- i) Being available to cover for absent colleagues and set work where appropriate;
- j) Maintain lively and interesting displays of students' work for Music and help mount exhibitions within the teaching area and around the school;
- k) Working under the direction of the Curriculum Leader Music.
- l) Teaching singing/choir

2. Provide an environment conducive to learning by:

- a) Insisting upon proper standards of discipline and safety in the classrooms;
- b) Ensuring that the teaching area has excellent attractive and up-to-date displays; is graffiti and litter free; and is orderly both in appearance and conduct of pupils;

3. Set an example of excellence, thereby, providing a role model of excellence for the pupils by:

- a) Being punctual to lessons at all times and ensuring pupil punctuality to class;
- b) Insisting upon good manners, courtesy, kindness, self-control and safe behaviour from the pupils at all times.
- c) Maintaining materials, and equipment in the designated teaching area;
- d) Observing all rules on Health & Safety.

4. Whole School:

- a) To provide musical accompaniment to assemblies and religious celebrations as directed by the Headteacher.
- b) To facilitate peripatetic teaching of music, setting timetables and organising teaching.
- c) To organise and deliver extra-curricular musical clubs and activities.

As a member of staff in the school the post holder will contribute to the whole life of the school by:

- a) Attending all necessary meetings, including Parents' Evenings and appropriate Working Party meetings;
- b) Supporting the aims and ethos of this Catholic school;
- c) Supporting the school's race and gender equalities policies;
- d) Being a member of one of the pastoral year teams;
- f) Fulfilling the Terms and Conditions of Service, as laid down in the 1986 Education Act.

Application process

Visits to the school are welcome and encouraged. Please get in touch if you would like to arrange this: We would be more than happy to show you around, and answer any questions you may have in advance of the interview.

Newman Catholic College is committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community. We are committed to the protection of children and vulnerable adults.

Appointment is subject to a clear, enhanced DBS check.

Application forms must be completed and are available from the school website or by phoning the school office on 020 8965 3947. Please note that CVs will not be accepted.

Completed forms should be returned directly to Newman Catholic College at the above address or via email to trohan@ncc.brent.sch.uk.

Closing date: 19th May 2023

Interview: 24th May 2023